

CLARE BOOTHE LUCE POLICY INSTITUTE

112 Elden Street, Suite P
Herndon, Virginia 20170

Internship Application Form

Please complete this application form and return it along with a cover letter explaining why you would like to be an intern at the Clare Boothe Luce Policy Institute, a resume, and two brief writing samples (2-3 pages each).

Applying For: Fall: _____ Spring: _____ Summer: _____

Personal:

Full Name: _____

Name you prefer to go by: _____

Current Address: _____

Phone: _____ Current Until: _____ Email: _____

Permanent Address (if different): _____

Permanent Phone (if different): _____

Who are two people you most admire in the conservative movement and why?:

Name one public policy issue that is important to you and why:

Education:

College Name and Location: _____

Dates of Attendance: _____ to _____

Expected Date of Graduation: _____

Major: _____ GPA: _____

Extracurricular Activities:

Offices, Honors, Awards:

Work and/or Volunteer Experience:

Begin with the most recent position held. Include name of firm or organization, dates of employment, job titles, and duties:

List any leadership positions you have held in the conservative movement, campus or religious organizations, community service, etc.:

List any other examples of political and/or public policy involvement, e.g. campaigns, internships.:

What is one of your greatest strengths?

What are your long-term career goals?

Please list computer programs you have worked with:

Internship Experience:

What dates would you be available to intern at the Clare Boothe Luce Policy Institute?:

In general, what do you think the activities of an intern should include?

How did you hear about the internship program? _____

Will you be receiving academic credit for your internship? _____

Please list three references, who we will call. Provide their name, phone number, and relationship to you. Note: letters of recommendation are not necessary.

1. _____

2. _____

3. _____

Signature: _____ Date Submitted: _____

Please send your completed application package via regular mail, fax, or email to:

Clare Boothe Luce Policy Institute
Attn. Catherine Rodriguez, Lecture Director
112 Elden Street, Suite P
Herndon, VA 20170

Fax: (703) 318-8867

Email: crodriguez@cblpi.org

If you have any questions of concerns, please contact Catherine Rodriguez toll free at (888) 891-4288 or crodriguez@cblpi.org